October 11, 2019

Dear Site Council Member,

Phone \$530-662-1784

First of all, I would like to welcome all of you for your commitment to serve on Site Council this year. Our first meeting will be this coming **Wednesday**, **October 16**, **2019** at **4:30** at **Maxwell Elementary in the library**. The meeting will probably last about one hour. The agenda will include:

- 1. Intent Purpose of Site Council
- 2. Members Roles and Responsibilities
- 3. Election of Officers
- 4. By-Law review and vote to amendment
- 5. Amendment to School Plan
- 6. Select next meeting date and time

School Members	Parent Members
Debra Hetrick – Principal	Katie Wilmot - parent
Traci Burnham – Teacher	Heather Schuchardt - parent
Marialuiza Sanchez - Teacher	Steven Flores - parent
Arlene Sandoval – Other School Employee	Robert Hurt - parent
Jaclyn Gonzalez - Teacher	Casie Real Coleman - parent
Alternate	Lanel Herzig-Thompson - Alternate

Thank you in advance for your willingness to participate on Site Council.

Sincerely,

Debra Hetrick Principal, Maxwell Elementary School